

CITY OF McALLEN
COMMERCIAL BUILDING PERMIT
CHECKLIST FOR INITIAL APPLICATION REVIEW

New Construction = .13/SqFt Remodeling = .005xConstruction cost Min. Permit Fee = \$40, Min. Review Fee = \$6

**Note: This list is made available to assist and expedite your permit, but may not include all required documents.*

I. Application

- I. Recorded Plat, Site Plan Approval and Conditional Use Permits
 (if plat is not recorded or site plan approved a building permit may be submitted with an advanced plan review fee 50% of permit fee)
- ii. Complete application / Plan Review Fee (15% of permit fee)
 * Plan review fee must be paid at time of permit application submittal.

II. Submittal Documents

- I. Construction Documents (One set or more of construction documents/plans, 24" x 36")
- ii. Registered Design Professional (required at time of application, if applicable) Original Seal.
 - a. Engineer, if exceeding 5000 sq. ft., spans >24' or over one story (*www.tbpe.state.tx.us* or (Please provide complete set of MEP's & Structural on an (11" X 17") Phone (512-440-7723)
 - b. Architect, if exceeding 20,000 sq. ft. (*www.tbae.state.tx.us* or 512-305-9000)
- iii. Reduced Architectural Plans Floor and Site Plan on (11" X 17") Site plan to Include:
 - a. Proper scale, north arrow, street names, proposed & existing structures on site
 - b. Location and type of Signs (sign permits only)
 - c. Setbacks from property lines and back of curb (back of curb setbacks for signs only)
 - d. Landscaping and off-street parking
 - e. Location of streets, roads, alleys, driveways, entrances and exits to parking areas.

III. Texas Accessibility Standards (*www.license.state.tx.us/ab/ab.htm* or 800-803-9202)

- I. EABPRJ # (if project construction cost = \$50,000 or more.)

IV. Texas Building Energy Performance Standards (*www.energycodes.gov - COMCHECK*)

- I. 2009 IECC Energy Compliance Report (if applicable)
 - Envelope
- ii Heating & Cooling load calculations (manual J)
 - Lighting
 - Mechanical

V. Environmental Health Asbestos Program (*www.dshs.state.tx.us/asbestos/default.shtm*

or 800-572-5548)

- I. Asbestos Survey

VI. Other Required Documents (if applicable)

- I. Labeled Kitchen Layout (enlarged) / Bar layout (Plumbing Fixtures)
- ii. Commercial Kitchen Hood (designed by a Professional Engineer when applicable) and cooking equipment specifications.
- iii. Grease Trap - **Contact Pretreatment Department Staff: (956) 681-1760**
 Utility Plan 11x17 (outside building - New) **To include bars and night clubs with or w/o cooking**
- iv. Seating Arrangement (Restaurants, Bars, etc.)
- v. Detention Plan (design by an engineer) vii. Is the structure located in a flood plain?
- vi. Fire Suppression/Sprinkler System viii. Fire Rated Assembly Details (Ref. UL # or IBC)
 For Fire Prevention at 681-2500 ix. Provide Driveway Approach and width

Current Codes Commercial

- International Building Code 2012
- International Plumbing Code 2012
- International Mechanical Code 2012
- International Fuel Gas Code 2012
- International Fire Code 2012
- National Electrical Code 2011
- International Energy Code 2009

Contact Person _____
 Phone Number _____
 New/Rem/Add _____
 Project Address _____
 Date _____
 Email Address _____

Signature

CITY OF McALLEN
RESIDENTIAL BUILDING PERMIT
CHECKLIST FOR INITIAL APPLICATION REVIEW

New Construction =.13/SqFt Remodeling = .005xConstrction cost Min. Permit Fee = \$40, Min. No Review Fee

*Note: This list is made available to assist and expedite your permit, but may not include all required documents.

I. Application

- I. Recorded Plat
(if plat is not recorded a building permit application cannot be submitted)
- ii. Complete Application

II. Submittal Documents (Legible, 8 1/2" x 11" or 11" x 17") (No Flipped Plans)

- I. Site Plan vi. Is the structure located in a flood plain?
- ii. Provide Driveway Approach and Width vii. Fire Rated Details
- ii. Floor Plan (Stair Detail, If Applicable)
- iii. Elevations
- iv. Roof Plan with roof drainage system (flat roofs only)
- v. Professional engineer design.

III. Texas Building Energy Performance Standards

(web site: www.energycodes.gov - RESCheck)

- I. 2009 IECC Energy Compliance Report (required at time of application if applicable)
- ii. Heating & Cooling load calculations (manual J)

Current Codes Residential

International Energy Code 2009	Contact Person _____
International Residential Code 2012	Phone Number _____
International Building Code 2012	Email Address _____
International Plumbing Code 2012	New/Rem/Add _____
International Mechanical Code 2012	Project/Address _____
International Fuel Gas Code 2012	Date _____
International Fire Code 2012	
National Electrical Code 2011	

Contact Numbers:

- Inspection Department 956-681-1300
- Planning Department 956-681-1251
- Engineering Department 956-681-1151
- Health Department 956-681-1901
- Public Utilities 956-681-1776
- Public Works 956-681-4000
- Fire Prevention 956-681-2500
- Pretreatment Department 956-681-1760